

Wallenberg Academy Fellows Guidelines for CV

General information

- Max 2 A4 pages
- Use Times New Roman, font size 12
- Insert name and date of birth in the header of every page in every document.
- Include a bibliometric analysis of the number of publications and their citation frequency (if applicable to the research field; see also “List of publications” below).

List of publications

In addition to the 2-page CV you are to provide a list of all publications in peer-reviewed journals, with the ten most important publications marked. If relevant, an H-index (Web of Science, Scopus or Google Scholar) together with number of publications and number of quotes the H-index is based on, is attached. Google Scholars preferably use Harzing’s Publish or Perish. For nominations in the field of humanities, a complete list of published articles should be enclosed.

Please note that the list of publications is to follow the CV in the same file.

CV structure and content

The CV should contain information corresponding to the portfolio of academic qualifications.

You may use the stated headings and provide the information in the order stated below. If necessary, feel free to add subheadings to structure the information. Any additional headings can be added subsequently (see below).

Contact information

Name, address, telephone (work), email

Education

In reverse chronological order. Include years(s), degree, subject, university, thesis title, supervisor, completion date

Employment

In reverse chronological order, the current position/appointment on top, including percentage for research, teaching, etc.

Qualification for readership or equivalent

If relevant; year

Breaks in research

If relevant; date and duration (e.g. parental leave, illness, general or specialist positions for clinically active professional categories, elected positions or other reasons of a similar nature)

Current funding from other funders

Please state.

Postdoc stays

Year(s), grant, university

Visits abroad for research or teaching

Brief description of stay, year, grant, university

Additional grants and scholarships

Any additional grants/scholarships previously accepted; provide year, brief description

Prizes, fellowships and awards

Please state.

Pedagogical training

Own teaching and learning in higher education training; Course title, scope, year.

Teaching and course development

Courses taught, courses developed, course coordinator responsibilities

Supervision

PhD graduates, post-docs for whom you were principal supervisor (name, year)

Review and editorial assignments

Commissions as editor, referee

Experience of communicating research finding with stakeholders/end users

Brief description.

Additional information of significance to the application (*Note: you are welcome to replace this generic headline, and also to add additional headlines below as you see fit.*)

Here is an opportunity to highlight e.g. appointments/memberships in any scholarly/academic societies, invited talks, committee work, other professional experiences, etc.