



FACULTY OF MEDICINE

CALL FOR FUNDING

Reg. No.
V 2024/66

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Faculty Office
Birgitta Larsson, Policy Officer

Call for applications for funding for infrastructure investments within the Faculty of Medicine and regulations for processing applications

Coordinated call within MSE and Lund University, the text refers to applications to the Faculty of Medicine

Background

For a number of years, the national conditions for funding research infrastructure have meant that much of it must be funded by individual higher education institutions and thereby often within the framework of faculty budgets. Researchers at the Faculties of Medicine, Science and Engineering (MSE) are annually offered the opportunity to apply for infrastructure funding from the faculties. The processing and evaluation of applications and the allocation of infrastructure funding will be coordinated between the three faculties and Lund University (LU) at a central level. The content of the applications and the assessment criteria are largely identical between the three MSE faculties, however, there are differences that are stated in the respective call texts.

For the current round of applications, SEK 5 million have been set aside by the Faculty of Medicine for infrastructure investments. The actual allocation may differ from these figures.

The Faculty of Medicine hereby calls for applications for infrastructure funding as follows:

Purpose and criteria

The funding is primarily destined to support investment in research infrastructure that:

- has the potential to lead to high quality science
- is made up of new infrastructure or increases accessibility of existing infrastructure for researchers at LU
- is relevant to many users and has a transparent accessibility policy for the faculty's researchers
- is strategically important to the Faculty of Medicine.

The concept of multiple users means, for example, several faculties, departments, research teams and/or third cycle studies. The user base is to be clearly described and, if possible, show interest, potential for collaboration and how it increases potential for achieving high research quality. For applications to only one faculty, benefit for several faculties is not a requirement.

The main rule is that the principal applicant is to be employed until further notice at the Faculty of Medicine, but associate senior lecturers may also submit applications. In such cases, the application is to be endorsed by the head of department in a separate statement, clearly specifying that the application is of relevance for established research groups and not only supports an area of activity that is specific to the associate senior lecturer applicant.

At the Faculty of Medicine, funding can be applied for both staff and/or instrumentation, to cover rental costs associated with the infrastructure and to cover overhead costs (OH). The application is to concern funding for up to three years. Funds for salary costs can be applied for to finance staff dedicated to service or support at the infrastructure. The minimum total amount that can be applied for is 250 000 SEK. The maximum amount that can be applied for from the Faculty of Medicine is 2 500 000 SEK. If the application is also sent to other faculties and/or LU central level, the total budget of the

application can be higher but with a maximum of 2 500 000 SEK from the Faculty of Medicine.

The use of the funding

Instrumentation: Funding can be applied for both for new acquisitions of instrumentation and for upgrades and complements to existing systems. Instrumentation is understood as both hardware and software necessary for functional operation of the equipment. Funding can be applied for to cover small components but, in that case, it must be clear that they are part of a larger infrastructure whose components are interdependent. Funding can be applied for to partially finance investments which receive funding from other sources, which is then to be clearly reported in the application.

Funds can also be sought for salary costs to finance personnel dedicated to service or support for the infrastructure.

New for this call is that funds can be used to cover rental costs that are directly related to the infrastructure.

Funding is not awarded for new premises, renovations, or refurbishments, or if the application is mainly justified on the basis of work environment aspects or undergraduate education.

Application procedure

Detailed instructions about how the actual application is to be composed are included in the application form which can be found at the Faculty's IntraMed under Research – Grants & Scholarships. Applications are to be written in English.

Applications must have been received by Friday 1 of March 2024. The application should be sent via email to birgitta.larsson@med.lu.se.

All parts of the application must be combined into a single digitally searchable pdf document (not folder) with file name after main applicant's surname and initial, eg AnderssonN.pdf.

Template for full cost calculation is available here: Lund university “medarbetarsidor” – Forska och utbilda – Stöd till forskning – Stöd i forskningsprocessen – Projektkalkyl och redovisning - Projektansökan och projektredovisning – Mallar för projektkalkyler

Confirmation of the received application will be sent to the main applicant. Decisions on allocation and justification are expected in November-December 2024.

In cases where an application is submitted to several faculties and/or LU centrally, the application must have one main applicant and one co-applicant per other faculty from which funding is sought. It is expected that the head of department at each applicant's department has approved the application. The head of the department where the grant is to be managed and the infrastructure is placed must also certify that the department is prepared to host the infrastructure, which is done by signing the first page of a full-cost calculation. In cases where the infrastructure is/will be physically located at an institution other than the administrative host, the head of department at the institution where the infrastructure is proposed to be placed should certify that the institution is prepared to serve as the physical host for the infrastructure.

Applications submitted to more than one instance (faculties or Lund University centrally) should have the same main applicant and be sent to the designated recipient at each instance from which funding is sought:

Faculty of Engineering (LTH): mirjana.ristevska@lth.lu.se

Faculty of Medicine: birgitta.larsson@med.lu.se

Faculty of Science: tobias.nilsson@science.lu.se

Please note that each faculty partly has its own specific criteria and guidelines. Any questions concerning the application are primarily to be addressed to:

Faculty of Medicine: research infrastructure coordinator Kajsa M. Paulsson, kajsa_m.paulsson@med.lu.se, 046 222 4167

Faculty of Science: policy officer Tobias Nilsson,
tobias.nilsson@science.lu.se, 046 222 7182

Faculty of Engineering (LTH): research coordinator Kristin Scott,
kristin.scott@lth.lu.se, 046 222 1519

LU central level: Research funding advisor Johanna Mellgren,
johanna.mellgren@fs.lu.se, 046 222 49 38

Processing of submitted applications

The preparatory work on submitted applications will be done by the preparatory bodies at the faculties of Engineering, Science and Medicine between April and October 2024. At the Faculty of Medicine, the relevant body is the Research infrastructure committee, which uses a form with criteria for assessment. The Faculty of Medicine will appoint external experts if this is deemed necessary.

The faculties have preliminarily agreed to check in with each other in June and in August-September. For applications that have been received by more than one faculty, the contribution from each faculty will be coordinated between the LTH research council, the Faculty of Medicine's Research infrastructure committee and the Faculty of Science's group for infrastructure issues.

The final allocation of the faculties' infrastructure funding will be decided in conjunction with the budget process in autumn 2024. The formal decision on behalf of the Faculty of Medicine will be taken by the dean and given final approval by the board of the Faculty of Medicine. A decision on prioritisation is expected in November - December 2024. Funding is allocated in connection with the three faculties' decisions on funding allocation for 2025.

Where necessary, interviews may be conducted with the applicants, people in charge of the infrastructures concerned, research managers and/or heads of department.

Reporting back

Follow-up reporting must take place annually during the time that the funds have been granted. Information on follow-up reporting can be found at the Faculty's Intranet under Research – Grants & Scholarships.